

Greenwich Township Board of Supervisors
Monday, December 1, 2025 @ 7:30 p.m.

Attending: Supervisors: Dean Spohn, Victor Berger, Steven Diehl Professional Staff: Colin Macfarlane-Kozloff Stoudt P.C, and Diane Hollenbach-Administrator

Guests: Linda Wood, Andrew Dietrich, Marc and Dodie Sable, Carl Dunn, Gwyn Fowler and others.

Mr. Spohn called the Greenwich Township Regular Meeting to order at 7:30 p.m. and asked everyone to rise for the Pledge of Allegiance.

ANNOUNCEMENTS:

Please state your name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording.

APPROVAL OF THE MINUTES:

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the minutes of the November 3, 2025 regular meeting. Hearing no questions on the motion, all voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the minutes of the November 17, 2025 budget meeting. Hearing no questions on the motion, all voted in favor. Motion carried.

PERSONAL APPEARANCES and PUBLIC COMMENT:

Francis Csencsits, 123 Church Hill Road, requested waiver of the penalty on his real estate tax bill. He stated he never received it in the mail and as a long-time resident had never paid late. He was directed to the Board by the County of Berks to request relief from the penalty.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to waive the penalty on the township portion of the 2025 property tax bill and authorized the administrator to talk to the County about the penalty waiver process. Hearing no questions on the motion, all voted in favor. Motion carried.

PLANS TO REVIEW:

A & C Truck Repair – The plan approval has expired. The developer has settlement scheduled and the bank is ready to issue the letter of credit.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to re-approve the A & C Truck Repair Final Plan consistent with the April 7, 2025 motion. Hearing no questions on the motion, all voted in favor. Motion carried.

OLD BUSINESS:

2026 Budget

A motion was made by Mr. Berger, seconded by Mr. Diehl, to authorize the advertisement of the public comment period for the 2026 Greenwich Township Budget. Hearing no questions on the motion, all voted in favor. Motion carried.

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NEW BUSINESS:

Resolution 2025-17 2026 Tax Rate

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 17-2025 setting the 2026 Tax Rate with no tax increase. Hearing no questions on the motion, all voted in favor. Motion carried.

Year End Meeting

A motion was made by Mr. Diehl, seconded by Mr. Berger, to advertise the year end meeting for Monday, December 29, 2025 beginning at 8 AM. Hearing no questions on the motion, all voted in favor. Motion carried.

Appointment of Special Engineer

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Great Valley Consultants as special engineer for the Gun Club Road Bridge Project. Hearing no questions on the motion, all voted in favor. Motion carried.

Resolution 2025-18

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 18-2025, adopting an employee policy. Hearing no questions on the motion, all voted in favor. Motion carried.

REPORTS:

Administrator – Mrs. Hollenbach reported that an AG Security Enrollment application was received for 151 Blue Rocks Road. The Board will take action in 180 days. Also, 95.4 acres on Saddle Road will be preserved by the County.

Road Master - No Report

Engineering and Zoning Reports – Written reports were submitted.

Solicitor – Mr. Macfarlane reported that United Mobile Homes submitted a variance application to allow a three-acre solar installation on Lutz Road. If successful at the zoning hearing, they will then need a conditional use from the supervisors.

FINANCIAL MATTERS:

A motion was made by Mr. Berger, seconded by Mr. Diehl, to approve the bills and accept the Treasurer's Report as presented. All voted in favor. Motion carried.

Having no further business, Mr. Spohn adjourned the regular meeting at 7:48 p.m.

Respectfully Submitted,

Diane Hollenbach, Administrator/Secretary/Treasurer